



Dear Parent/Guardian,

We thank you very much for your cooperation and patience when dropping off or picking up your child at school. We appreciate the efficiency that families show when loading and unloading vehicles as well as patience with younger scholars or those with larger families that need a bit more time. We need your continued help and cooperation this year when dropping scholars off in the morning and picking up after school. We ask that you always drop off or pick up your child/children from the designated zone and follow school's procedures. As always, you are welcome to legally park and wait for your child in other areas.

To ensure safety and success, we ask that drivers move **all the way forward** in the designated zone and your child/children exit or enter the vehicle from the school building/curb side only. Drivers must remain in their vehicles at all times in the Drop-off/Pick-up zone. Please have your child/children have their backpack, lunch and other items easily accessible so they may exit quickly. We ask that you continue to not block the crosswalk or make U-turns, and always park legally in a parking area.

Short-term parking in the designated Drop-off/Pick-up zone **will be allowed** during the hours of 8:15 a.m. to 2:00 p.m. Monday through Thursday and 8:15 a.m. to 12:00 p.m. on Friday. Again, the zone parking is only available during these times and we ask that you move forward and do not block the lane when picking up or dropping off scholars during start and release times. Please remind your child/children to wait for you on the front lawn if using the Drop-off/Pick-up zone.

If your child is not ready to enter the vehicle and there are cars waiting to exit the DPZ, you will be asked to move and re-enter the DPZ or park some place while waiting.

Under this system, all staff parking is located next to the fire lane and a few spots in front of the office. There will be some available parking for our families and visitors in the office parking lot as well.

These procedures are for the safety of everyone. Please do your part to protect your child/children's safety and the safety of others.

Please share this information with other family members, friends, or babysitters that may be picking up your child.

Thank you for your support and help in keeping our families safe.

Kindly,

Dr. Barnd